

Board of Selectmen
Minutes of 10/14/03
Approved 10/27/03

I. Call to Order.

The meeting was called to order by the Chair, Lloyd Sullivan at 7 p.m. There were present Jenifer Landman, Selectman and Michael Pardue, Town Administrator. Mr. Pardue served as the Recording Secretary for this meeting.

II. Selectmen Items

A&B. Citizen Petition – No Thru Way Signs – Winterberry Lane

Mr. Sullivan noted that the first two agenda items for this evenings meeting involve Winterberry Lane. Further, aside from the issues at hand as related to traffic and signage, Mr. Sullivan noted that there are also some drainage issues that the Road Agent and Building Inspector have been addressing on Winterberry Lane. In light of these issues, and with a desire to have the Town address these issues in an expeditious manner, Mr. Sullivan made a motion:

MOTION / VOTE: That the Town of North Hampton correct the drainage issues currently being addressed on Winterberry Lane; that the Town accept ownership of said road following the formal recommendation and vote of the Planning Board; that following road acceptance, the Town post a 25mph speed limit and No Thru Trucking signs. The motion was seconded by Ms. Landman. Discussion ensued with Mr. Robert Kennedy, a resident and President of the Winterberry Homeowners Association asking who would perform the drainage work? Mr. Sullivan advised that this decision would be made by the Road Agent. 2-0.

C. Benjamin Coons – Eagle Scout Project

Eagle Scout Benjamin Coons was unable to attend to present on his proposed project due to his not having returned from an “away” soccer game. Presenting on his behalf was Ms. Brenda McKenna, Recreation Department Director. Ms. McKenna advised that Mr. Coons would like to construct a 16’x8’ backboard to be erected on court #4 of the Dearborn Park tennis courts. Participants would utilize this backboard as a “hitting board” while practicing tennis solo. Backboard is to be constructed of plywood, painted green with a white stripe simulating the height of a tennis net.

MOTION / VOTE:: Ms. Landman made a motion to approve the project as presented. Mr. Sullivan seconded the motion. 2-0.

D. Performance Surety – Seacoast Harley Davidson

The Board was presented a letter from the North Hampton Planning Board recommending a Performance Guarantee for the expansion of overflow parking and motorcycle training area at Seacoast Harley Davidson Company located at 17 Lafayette Road.

MOTION/VOTE: Mr. Sullivan made a motion to accept an Irrevocable Letter of Credit for this project in the amount of \$42,600 as recommended by the Planning Board. Ms. Landman seconded the motion. 2-0.

D. Performance Surety – Pandolofo Company

The Board was presented a letter from the North Hampton Planning Board recommending a Performance Guarantee for the construction of a Jiffy Lube Oil Center at 27 Lafayette Road.

MOTION / VOTE: Mr. Sullivan made a motion to accept an Irrevocable Letter of Credit for this project in the amount of \$100,000 as recommended by the Planning Board. Ms. Landman seconded the motion. 2-0.

E. Review and Discussion of Board of Selectmen Candidates

Mr. Sullivan addressed the fact that he had received Letters of Interest from two citizens not initially included of either Selectman's list of candidates. Mr. John Anthony Simmons and Mr. Jon Rineman submitted the Letters of Interest, asking to be considered as Selectman candidates.

Mr. Sullivan read a (paraphrased) letter he had received by one of the candidates he had introduced for the vacancy on the Board of Selectmen. The candidate, Ms. Laura Simmons, asked in her letter to Mr. Sullivan to be removed as a candidate for consideration to fill the vacancy on the Board of Selectmen. Mr. Sullivan expressed his sadness and displeasure that Ms. Simmons cited personal (verbal) attacks as her reason for withdrawing.

Mr. Sullivan appealed to those in the audience and the public in general, asking that the animosity end so that people will have a renewed interest and willingness to serve the Town.

Each Board of Selectmen then proceeded to nominate individuals to fill the vacancy on the Board of Selectmen.

Mr. Sullivan Nominated Dr. Joseph Arena. Mr. Sullivan read several of Dr. Arena's qualifications and acknowledged his service to North Hampton.

There was no second to this nomination.

Ms. Landman nominated Ms. Jody Nordstrom, acknowledging her years of dedicated service to the community. Ms. Landman cited Ms. Nordstrom's high degree of personal integrity and calm demeanor as well as her ability to process varied situations.

There was no second to this nomination.

Mr. Sullivan nominated Ms. Patricia Shepard. Ms. Landman read Ms. Shepard's qualifications and acknowledged her hard work and dedicated efforts on behalf of the Town.

There was no second to this nomination.

Ms. Landman nominated Mr. Robert Kennedy, citing his ability to look at the pros and cons of varied issues, weigh and consider an appropriate course of action while reaching logical conclusions. Ms. Landman also cited Mr. Kennedy's calming demeanor.

There was no second to this nomination.

Mr. Sullivan nominated Ms. Jennifer Lerner. Mr. Sullivan acknowledged Ms. Lerner's qualifications and dedication to the Town as well as her active participation in Town and school events.

There was no second to this nomination.

Ms. Landman nominated Ms. Priscilla Metalious, citing her long-standing and family history as related to North Hampton. Ms. Landman discussed Ms. Metalious' counseling skills, mediation skills and even temperament.

There was no second to this nomination.

Ms. Landman discussed the responsibilities of the Board and acknowledged how very difficult it is to come to consensus in selecting a person to fill the vacancy on the Board of Selectmen.

Mr. Sullivan and Ms. Landman discussed the procedure to fill the vacancy while continuing to move forward in serving the community.

Dr. Arena asked to have his name removed from further consideration.

Mr. Shepard (husband of the nominated candidate Patricia Shepard) spoke in relation to a prior business (consulting) relationship with H&L instruments, a firm owned by the Mr. and Mrs. Landman. Mr. Shepard stated that he would not be performing any future work for said firm and was offering this information in an effort to insure that his wife was not being discounted due to this prior business relationship.

F. Abeniqui Meadows Subdivision – Letter of Credit

Mr. Pardue advised the Board that the Building Inspector had determined that the Irrevocable Letter of Credit as related to Abeniqui Meadows, Buckskin Drive was due to "expire" on or about October 27, 2003. The Building Inspector and Road Agent advised Mr. Pardue that they had reviewed the work remaining and felt it the best course of action to request the Board of Selectmen to "Call-in" the Letter of Credit. The letter of Credit is in the amount of \$88,715.80.

MOTION/VOTE: Mr. Sullivan made a motion to “Call-In” the Letter of Credit as related to this project and to ask Mr. Pardue to have Town Attorney Ryan forward a letter to the appropriate persons indicating such. Ms. Landman seconded the motion. 2-0.

G. Questions and Comments Related to the Above Topic Areas

None.

III. Administration/Business

A. Town Administrator’s Report

Mr. Pardue made his report to the Board. Issues discussed were as follows:

1. The Hostile Work Environment, Harassment and Sexual Harassment training, as presented by NHMA, has been completed. Approximately 30 attendees were present at each session. Certificates of Participation are being forward to the Town from NHMA.
2. Fire prevention week is / was the week of 10/6. The FD participated in numerous educational initiatives at the school and at local businesses.
3. The Police Lieutenant hiring process continues. A Conditional Offer has been made to a candidate – a background review of the candidate is in process. Anticipated start date is set for early November.
4. The BOS will notice an increase in PD OT for the week of 9/29/03 – 10/5/03. Much of the OT is attributed to planned officer training. Further, the structure fire required PD staffing for a prolonged period of time due to the nature and severity of the fire.
5. The PWD has a vacancy – the newest hire has resigned. Some of the previous candidates were contacted but of those contacted none were still available. Advertisement for the position has been initiated.
6. The FD has accepted the resignation of a “Call Firefighter”.
7. PWD is / has completed paving efforts on Sea Road.
8. Bulky Waste Container Day is set for 10/25 at the recycling center. The hours will be 8 a.m. to 5 p.m. Individuals dropping off materials will be charged a per item fee. No trash will be accepted. The Road Agent requested Mr. Sullivan to post this date / time on the notice board in front of Town complex.
9. Flu shots are scheduled for November 6th from 3-4 p.m. and 5-6 p.m. in the Mary Herbert Room.

10. RFP is being drafted for revising electrical service to municipal building as per 2003 warrant article.
11. RFP being drafted re: Mosquito Control.
12. Town Purchase Policy is nearing completion – to be included on next BoS agenda.
13. Invitation To Bid – Legal Notice has been issued re: Streambank Stabilization near the mouth of the Little River. This project removes existing riprap, replacing riprap with larger diameter stone and extends the wingwalls as per plan. Bids are due on or before 10/31/03.
14. ZBA will be meeting on Thursday, October 16th in the LIBRARY. Please note the new location.
15. Department budgets have been submitted and meetings with Department Heads will be conducted Friday, October 17th.

B. Correspondence

NONE

C. Approval of Minutes

- i. September 22, 2003 Open Session
- ii. September 22, 2003 Non-Public Session – APPROVED 2-0.

MOTION / VOTE: Ms. Landman made a motion to carry over the minutes of September 22, 2003 open session until the next Board meeting and to approve the September 22, 2003 non-public minutes at this time. Mr. Sullivan seconded the motion. 2-0.

D. Payroll

The payroll was reviewed and signed.

E. Manifest

The manifest was signed.

IV. Adjournment

Ms. Landman made a motion to adjourn the public session and to move into Non-Public Session under RSA 91-A:3 II (a,d) for discussion of personnel matters and the acquisition, sale or lease of real or personal property. Mr. Sullivan seconded.

VOTED: To adjourn the public session and to move into Non-Public Session under RSA 91-A;3 II (a,d) for discussion of personnel matters and the acquisition, sale or lease of real or personal property at 8:00 p.m.
2-0

Respectfully Submitted,

Michael W. Pardue
Town Administrator